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| Report to: Cabinet | Date 11 November 2010 | Classification Unrestricted | Report No CAB 053/101 | Agenda Item No |
| Report of Corporate Director (Children, Schools & Families) Originating officers Terry Bryan, Head of Pupil Admissions and Exclusions Anne Canning, Service Head: Learning and Achievement | | Title Determination of School Admission Arrangements for 2012/13 Wards affected: all | | |

1 SUMMARY

- 1.1 This report sets out the Local Authority (LA) recommendations for determining the admission arrangements to community and voluntary controlled nursery, primary, secondary schools and 6th forms in Tower Hamlets. A further report with details of the outcome of this process together with any recommendations will be made to Cabinet in March 2011.
- 1.2 The Revised School Admissions Code (the Code) came into force in February 2010, and applies to admissions to all maintained schools and Academies. The Code is made under sections 84 and 85 of the School Standards and Framework Act 1998 ("the SSFA 1998"). Admission authorities must ensure that their determined admission arrangements comply with the mandatory provisions of the Code. The proposed admission arrangements for Tower Hamlets, laid out in this report, are compliant.

LOCAL GOVERNMENT ACT, 1972 SECTION 100D (AS AMENDED)

LIST OF BACKGROUND PAPERS USED IN THE PREPARATION OF THIS REPORT

| Brief description of "background paper" | Tick if copy supplied to register | If not supplied, name and telephone number of holder |
|---|-----------------------------------|--|
| Template Schemes for Co-ordinated Primary, Secondary and In Year Admissions | | Anne Canning 020 7364 4056 |
| Scholars Travel Report April 2007 | | |

2 RECOMMENDATIONS

Cabinet is recommended to:

2.1 Agree that the annual consultation be undertaken in relation to:

- The policies for school admissions, particularly the changes proposed to the primary school admissions policy, outlined in paras 4.3 – 4.24;
- The proposed improvements to the arrangements for 6th form admissions from 2012/13, explained in para 4.26;
- The co-ordinated schemes for admission to primary and secondary schools and for 'In – Year' Admissions from 2012/13;
- The published admission numbers for community and voluntary controlled schools, as set out in Appendix D.

3 BACKGROUND

3.1 Before deciding on its school admission arrangements the local authority (LA) has a statutory duty to consult on its proposals. The consultation period must last for a minimum of eight weeks, between 1 November and 1 March. The finalised admissions arrangements for 2012/13 must then be determined by 15 April 2011 at the latest and published on the Tower Hamlets Council's website and the *East End Life* newspaper.

3.2 Tower Hamlets LA is the admission authority for the community and voluntary controlled schools. The governing bodies of the voluntary aided (VA) schools are the admission authorities for their schools and decide on their own admissions policy within the statutory requirements. The LA must by law consult the governing bodies for which it is the admission authority, the admission authorities for all other schools in Tower Hamlets, the governing bodies for all community and voluntary controlled schools in Tower Hamlets, the Admission Forum, neighbouring local authorities, relevant local authorities, relevant parents and other persons who appear to have an interest in the admission arrangements, such as community organisations. The Council is not the admission authority for any foundation or voluntary schools designated as having a religious character and does not have to consult with the persons nominated by the School Admissions (Admission Arrangements) (England) Regulations 2008 in respect of such schools.

3.3 The LA's admission consultation will seek to ensure that parents, community groups, other statutory and voluntary agencies are appropriately consulted and contribute their ideas and comments.

3.4 The Authority's Home to School Travel pass policy is normally reviewed at the same time as the admission arrangements. The policy takes account of the current duties imposed on local authorities which widen the potential for eligibility. The current policy took effect for admissions in the 2008/09 academic year and there are no proposals to amend it for 2012/13.

4 ADMISSIONS POLICIES FOR 2012/13 – Community Nursery Schools, Classes and Early Years Units (EYUs), Community Primary, Community Secondary, Voluntary Controlled Schools and 6th Forms

4.1 The Local Authority is responsible for formulating the admission policies for its under fives provision, community primary, community secondary voluntary controlled schools and 6th Forms. The admission policy for community secondary schools has also been adopted by the governing body of Central Foundation Girls' Secondary School.

4.2 **Under Fives Provision:** No changes are being proposed to the admissions policy for the Council's Nursery Schools, Classes and EYU Provision, which were last determined by Cabinet in March 2010 for the 2011/12 school year onwards. The current under fives admissions policy is attached as Appendix A (i).

4.3 **Primary Schools:** The Council will consult on significant changes to its current primary school admission policy, attached as Appendix A(ii). The following paragraphs (4.4 – 4.25) explain the reasons behind the proposals to firstly, devise catchment areas for all community primary schools and secondly, introduce an electronic ballot system (random allocation), to give families within these catchment areas an equal chance of securing a place at a preferred local school(s). Essentially, random allocation would be used as a 'tie-break', instead of distance measurement, and only in the event of oversubscription at schools within the catchment area.

4.4 In recent years there has been increasing localised pressure for Reception places. This is the consequence of significant demographic change, including rising birth rates and the effect of housing development on the distribution of children and local admission preferences. These trends vary across Tower Hamlets and the rest of London.

4.5 The area of Tower Hamlets that has been most affected is the north east of the borough. The impact has led to an acute deficit of reception class places in the South Poplar, Isle of Dogs and Bow areas resulting in a number of children in these areas not being able to access a place at nearby school. The consequence being that these families have to travel over major 'A' roads to alternative schools or children having to be bussed by the Local Authority to schools with vacancies in the West of the Borough. In fact, the numbers of children having to be bussed is steadily increasing to the extent where there is concern about the 'barriers' that this now presents for parents to be suitably involved in their child's education.

4.6 Although the Council is rightly proud of the fact that 85% of families do get a place in the Reception Year at one of their preferred primary schools, it is also mindful that for a significant number of families, mostly in the north east, the opportunity to secure a place at a local school is becoming increasingly disadvantaged. Mainly because, with distance measurement being the main criterion, these families will often not live 'close enough' to get a place at one of the three nearest schools. With

the Council not yet able to readily provide additional places in the specific parts of the borough where there is the most need, this situation is becoming more and more acute.

4.7 Following the above concerns and issues raised by Councillors during the last school admissions consultation, the Council has sought to develop proposals for a primary school admission policy that will improve outcomes of accessibility for all its primary schools as well as develop a fairer system for residents. The proposals also offer a more sustainable future for those primary schools that, at present, have to admit significant numbers of children from outside their 'normal' recruitment area.

4.8 The proposals focus on five key factors

- Access to preferred schools
- Travelling distance
- Links between schools and communities
- Importance of meeting parental preference
- Providing an opportunity for all children to subsequently transfer to the same secondary school as their peers.

4.9 The aim is to introduce fixed priority admission or 'catchment' areas across Tower Hamlets. This involves assigning each of the borough's community primary schools to a catchment area. Families would therefore be given priority admission to the primary school(s) within their catchment area, but not a guaranteed place. It will not be possible to guarantee a place at a school within the catchment area, given that in some years there could be more children applying from within the area than previously anticipated. However, if schools are oversubscribed with applicants from within the catchment area, the Council will consider negotiating with these schools to try to secure additional places.

4.10 The Council recognises that the use of catchment areas may be viewed with concern. However, it is felt that this system enables greater opportunity to provide local schools for local children, addressing the key factors identified in para 4.8. Catchment areas should also better balance the distribution of children from specific localities so as not to dominate the intake of one or two primary schools and similarly balance the intake of any unplaced children for whom the Council has to subsequently allocate (reserve) places. It will also, over time, significantly reduce the current necessity to bus large numbers of children from one side of the borough to the other, taking account of existing sibling links.

4.11 The catchment areas are currently being modelled, based on criteria such as ease of access and geographical barriers, but will have sufficient flexibility to be adjusted to reflect both the population and mobility data for these areas. It is also acknowledged that four main variables will impact on what, effectively, will be a 'closed' system:

1. the number of children within each priority/planning area requiring school places;
2. the capacity of the schools within these priority/planning areas;

3. the number of children who would have a sibling link; and
4. the right of parents to apply for up to six schools across London.

- 4.12 Although there are risks associated with each of the above factors the risks are somewhat reduced by the proposal to use catchment areas based on natural geographical barriers. The use of wards/postcodes to identify these catchment areas will also ensure a system that can be viewed with simplicity and some degree of predictability. Families will therefore know the primary school or schools that their children would be likely to attend and, by enabling the vast majority of families to access their local school or schools, the system will sustain the more positive of the existing school admissions trends.
- 4.13 Catchment areas are currently in operation in specific parts of the borough, most notably for primary schools in the Stepney area where they have been used as part of the Council's admission criteria since 2004. When first introduced the primary purpose, like now, was to ensure greater accessibility to school places at a time when there was still pressure on places across the borough, but particularly in Stepney. The outcome of the policy change has been relatively successful in that there is evidence to show that it has led to more children in Stepney accessing a local school place. This is reflected in the percentage reduction in admission appeals for Stepney schools and in the reduced number of representations from and on behalf of families in Stepney.
- 4.14 The proposed introduction of catchment areas will not affect existing exceptional reasons categories. Legislation requires that children with Statements of Special Educational Needs are considered before any other admission, also that children in Public Care are given first priority in the admission policy. Other exceptional cases, such as medical and social reasons, are very few and they will need to be supported by independent professional opinion before consideration by the Authority's specially appointed panel.
- 4.15 It is proposed to retain the provision for priority to be given to siblings, but the sibling link will be changed to only apply to children who live within a school's designated catchment area, thus further promoting the concept of local schools for local children. It is also proposed that should families move out of a catchment area then the sibling link will cease. However should families be directed to a school out of their catchment area then any sibling link, established by that move, will be retained.
- 4.16 The introduction of catchment areas will bring the benefits outlined above, but in the event of oversubscription there will need to be a tie-break. Historically Tower Hamlets, like the majority of local authorities, has used the system of geographical 'distance' measurement. Its sole purpose being to ensure priority is given to those who live the shortest walking distance from the school. In proposing fixed catchment areas it is recognised that the use of distance measurement as a tie-break will only serve to benefit those living closest to the school and at the same time significantly disadvantage the growing number of families in the parts of the borough where a local school is not accessible under the 'distance' criterion. The 'distance' criterion is especially difficult for families to bear when they are refused their nearest school(s), which is

no more than two or three hundred metres away, and they are then faced with a difficult journey to an alternative school and will often need to be provided with transport at significant cost to the Council. The Council recognises that it must now consider ways to address the current inequality caused by distance measurement, which is always perpetuated as a 'fair and objective' admission criterion, until you consider its growing impact on the current issues of accessibility for families in particular parts of the borough.

- 4.17 The Council is therefore proposing to replace distance measurement with an electronic ballot, more commonly known as random allocation. This would be used as the tie-break when there is oversubscription within schools in the catchment areas.
- 4.18 Random allocation will not necessarily ensure greater levels of parental satisfaction, but it will enable everyone within the catchment area to have an equal chance of gaining a place at their local school or schools. It therefore offers greater equity for those applying for preferred schools and increases the potential for more comprehensive intakes, whilst still supporting the overriding desire to reduce the travelling distance for a significant minority of families.
- 4.19 The Council recognises that the proposed introduction of random allocation might be contentious given:
- it could be argued that it counteracts valued aims of prioritising local applicants over more distant ones;
 - it conflicts with the principle of local schools for local children;
 - it raises question about the transparency of arrangements as parents will not be able to assess their prospects of success when applying to a particular school;
 - it may create uncertainty for parents who still look to their local school;
 - the concern that it would be difficult to defend with independent appeal panels;
 - it is difficult to adopt because of its negative profile in the media (a particular reference to the media focus in Brighton and Hove Council).
- 4.20 However, most of the above issues exist currently and it is also becoming evident that an increasing number of more vulnerable families are finding it difficult to access school provision. Consequently when these children are placed in school they are presenting significant challenge for schools in meeting their needs. The important thing therefore is to ensure the Council's admissions arrangements support the developing and essential need for fair 'outcomes' alongside the continuing need for a fair process.
- 4.21 It is possible to have catchment areas and retain the distance measurement criterion. However, this would not achieve the objective of ensuring greater equitability of access to school places for families within a catchment area. It is also important to stress that random allocation does not work against the principal of local schools for local children when used in conjunction with catchment areas. The proposals are

therefore intended to reinforce the link between a community and its school. Transparency would be achieved by explaining the use of random allocation in the *Starting School* brochure and other information provided to assist parents in the process of securing a primary school place. Parents would still be able to assess their prospects of gaining a place from information on the catchment area and particularly the number of applications. In fact a parent could tell their percentage chance of gaining a place much more clearly through catchment areas and random allocation than through the use of the existing distance requirement.

4.22 A recent initial study of the system of catchment areas and random allocation used in Brighton and Hove has had high profile, but it should be noted that this study mostly considered whether the use of random allocation had achieved its intended objective of reducing the levels of socio-economic segregation caused by the previous admissions system. This is not the primary objective of the Tower Hamlets proposals.

4.23 It is intended to use random allocation at three points in the admissions procedure:

- to allocate places among a group of children from the school's catchment area where the school is oversubscribed;
- to allocate places among children from outside the catchment area where a school is undersubscribed from within its catchment area;
- to administer the waiting list. (This is requirement of the law, which confirms that the admission authority **must** undertake a fresh round of random allocation when deciding which child is to be offered a place from a waiting list).

It is important to stress the process of admissions from the waiting list would not devolve into a totally random function. There would still be provision in the in-year admissions arrangements to prioritise children who are out of school. The system of random allocation would also be closely controlled and conducted under the supervision of the Tower Hamlets School Admission Forum - made up of all key stakeholders including representatives from schools, parents and community organisations.

4.24 The existing regulations and the School Admissions Code (particularly paragraphs 2.33 to 2.35) allow local decisions relating to random allocation to be made, following consultation, to suit local needs. The upcoming consultation exercise and its methods will therefore be extensive and will attempt to engage the 'hard to reach' as well as seek the views of other communities on whether random allocation would be beneficial in the current set of circumstances.

4.25 **Secondary Schools:** There are no proposals to alter the existing admission policy for secondary schools as, unlike primary, there is currently a surplus of places. It is acknowledged that any changes to the primary system will result in the Council operating separate policies for primary and secondary schools. However, the Council will evaluate the effectiveness of the primary policy before deciding on whether to propose a similar policy for its secondary schools for the future.

4.26 **Sixth Forms:** The school admissions policy for community and voluntary controlled schools in Tower Hamlets includes an admissions statement for the sixth forms and is agreed through Cabinet. This policy, which is attached as Appendix (iv) was last considered and agreed by Cabinet in December 2008. Since then there has been relatively little attention paid to sixth form admissions in Tower Hamlets by members, schools or young people and their families. However, the Council's must ensure that the admissions criteria meet statutory guidance and are equitable and robust. The proposals for 2012/13 admissions policy will therefore seek to establish

- that all institutions publish a planned admissions number for year 12, along with 3 year data on the number of internal and external applicants admitted;
- an agreed set of entry level thresholds;
- a common timetable for applications and appeals;
- criteria for priority groups;
- a 'tiebreak' criterion to be used in the event of oversubscription.

Work on establishing these key elements of the Sixth Form admission process is currently been undertaken by a working group of the 16-19 Hub Board and will be included in the school admissions consultation.

5 CO-ORDINATED ADMISSION ARRANGEMENTS AND TIMETABLE

5.1 The Council is also responsible for administering a co-ordinated scheme for its area, in relation to all maintained (community, voluntary controlled and voluntary aided) schools. The purpose of co-ordinated admission schemes is to ensure that, as far as is reasonably practicable, every parent of a child living in the LA area who has applied for a school place in the normal admission round receives an offer of one school place on the same day.

5.2 **Primary and Secondary Co-ordination:** For admissions to the Reception Year and Year 7 of Secondary School the process and timescales have not altered. They are in line with national closing and offer dates and the procedures for cross-borough applications to made through the home LA. It is proposed that the Council continues the existing schemes attached as Appendix B, for 2012/13.

5.3 **In-Year Co-ordination:** The new School Admissions Code of Practice placed a further requirement on the Local Authority to co-ordinate the admission of children to school outside the normal points of entry i.e. Reception and Year 7. This is referred to as 'In-Year' co-ordination and seeks to reduce the likelihood of a child being left without a school place. The Authority's proposed co-ordinated scheme attached as Appendix C is unchanged, however the operation of arrangements in this first year have highlighted the need for a system to retrieve roll data and changes directly from school management systems, without the need for schools to collate and send this data themselves. It is expected that this development will lead to greater efficiency for the LA in managing the

provision of school places.

6 GENERIC ADMISSION ISSUES

6.1 The Education (Relevant Areas for Consultation on Admission Arrangements) Regulations 1999 place a responsibility on LAs to determine relevant areas, after due consultation. The current relevant area is Tower Hamlets, the LA's administrative area. The Authority is proposing no changes to the "relevant area" for purposes of its admissions consultations.

6.2 Admission authorities are required to consult on the published admission numbers to schools. These are attached at Appendix D for all schools, including voluntary aided. There are no agreed statutory proposals to increase school intakes in 2013/14. Subject to the consultation, the Cabinet is asked to note the separate cabinet paper on the planned amalgamation of Thomas Buxton's separate infants and junior schools.

7 COMMENTS OF THE CHIEF FINANCIAL OFFICER

7.1 This report sets out the proposals for determining the admission arrangements to community and voluntary controlled nursery, primary and secondary schools in Tower Hamlets for the 2012/13 academic year.

7.2 There are no financial implications for future years in respect of pupil numbers which are fully funded by the Dedicated Schools Grant. However, the proposal to develop a system to retrieve roll data and changes directly from school management systems as well as a change to an electronic ballot system (random allocation) will require additional funding of up to £75k for ICT improvements. This will be contained within the Children Schools & Families budget to be met from the Dedicated Schools Grant in 2011/12.

8 CONCURRENT REPORT OF THE ASSISTANT CHIEF EXECUTIVE (LEGAL SERVICES)

8.1 Section 88C of the School Standards and Framework Act 1998 requires the Council in its role as admission authority to determine the admission arrangements that will apply for a school year before that year begins.

8.2 Before determining its admission arrangements, the Council must carry out consultation as prescribed in the School Admissions (Admission Arrangements) (England) Regulations 2009. The Regulations specify who must be consulted, the matters to which consultation must relate, the manner of consultation and the time for consultation. It will be for officers to ensure that the Council complies with these consultation requirements.

8.3 In determining its admission arrangements, the Council is required by section 84(3) of the School Standards and Framework Act 1998 to act in accordance with the relevant provisions of the Code for school admissions. The latest Code came into force on 10th February 2010 and applies to admissions to all maintained schools.

- 8.4 The report proposes the use of catchment areas and random allocation. The Code indicates that local authorities may use both of these measures, but places some limitations on how they may be used. For example, admission authorities must not guarantee places to parents in a local catchment area, in case the pattern of preferences expressed does not allow this guarantee to be met. In drawing up catchment areas, admission authorities should ensure that they reflect the diversity of the community served by the school, and must not exclude particular housing estates or addresses in a way that might disadvantage particular social groups. A catchment area should not prevent parents expressing a preference for the school if they do not live in the area. The report asserts that the material proposed for consultation is compliant with the Code.

9 ONE TOWER HAMLETS CONSIDERATIONS

- 9.1 The LA's aim is to establish school admission policies that seek to eradicate inequality and maximise the accessibility of school places. These policies are circumscribed by law and statutory guidance and must therefore be compatible with equalities legislation, promote racial equality and be, as far as possible, inclusive of the local community. The Council is also mindful of its duty to ensure that its school admission decisions comply with parental preference, where possible. It therefore monitors parental preference outcomes in order to ensure that any proposed policy change explains the background, includes the issues of concern and highlights the potential benefits.
- 9.2 An initial Equalities Impact Assessment on school admissions was undertaken in 2010 and its findings confirmed that the current primary admissions policy and arrangements could be improved further to ensure greater equity and accessibility to schools for families living in particular areas of the borough. The change to fixed catchment areas and the use of random allocation as tie-break seeks to offer greater equity and protect the interests of the most vulnerable children and families. The upcoming school admission consultation will therefore seek to engage all sections of the community on the proposed policy changes.
- 9.3 A number of school linking projects exist to ensure that children meet and work with children from across other faiths and cultures regardless of which school they attend.

10 ANTI POVERTY IMPLICATIONS

- 10.1 There are no specific anti-poverty implications.

11 SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT (SAGE)

- 11.1 The underpinning principle for the admission policy to community schools is to provide local schools for local children. This should reduce the need for pupils to travel long distances to school. The proposed admission arrangements will alleviate the pressure on primary school places in parts of Tower Hamlets and reduce the number of children who are travelling out of their immediate areas to access a school place.

12 RISK ASSESSMENT

- 12.1 Admission arrangements must be reviewed periodically in accordance with the DfE School Admissions Code. Failure to do so could lead to legal challenge and a loss of confidence in the Council as an admission authority.
- 12.2 The dissatisfaction with the allocation of primary school places puts the Council's reputation at risk although, in practice, the Council reaches a high standard in meeting first preferences. The risk of the review is that alternative schemes will not satisfy a greater number of pupils.

13 EFFICIENCY STATEMENT

- 13.1 Pupil Admissions work closely with both Building Development team and Strategic Manager to ensure that there is an adequate level of provision of school places without surplus places reducing efficiency.

14 CONCLUSIONS

- 14.1 The Council is the admissions authority for the community and voluntary controlled schools. It must undertake a review of the arrangements in accordance with statutory requirements and consult before any variation is adopted.
- 14.2 The contents of the proposed consultation need to be approved and will be reported back to Cabinet for final decisions.

15 APPENDICES

- 15.1 Appendix A – Summary of the 2011/12 Admission Policies for Nursery Schools, Classes and EYU Provision (i), Community Primary Schools (ii), Community Secondary Schools (iii) and Community 6th Forms (iv).
- 15.2 Appendix B - The Tower Hamlets Co-ordinated Schemes for Admission to Year 7 and Reception in 2011/12.
- 15.3 Appendix C – The Tower Hamlets Co-ordinated Scheme for In- Year Admissions in 2012/13.
- 15.4 Appendix D – The Proposed Planned Admission Numbers for Primary and Secondary Schools for 2012/13.

Tower Hamlets Children's Services Admission Policy to Community Nursery Schools, Classes and Early Years Units

Parents who would like a nursery place for their children should get in touch with the school preferred when the child reaches the age of 2. The actual age at which children can start will depend on the number of places available but will not be before the age of 3.

This also applies to places in Early Years Units (EYUs). EYUs accept children aged 3 to 5 inclusive, depending on the availability of places. For children of nursery age a place in an EYU may be either full or part-time. Parents wishing their child to be considered for a nursery place should contact the school when the child reaches the age of 2.

Where there are insufficient nursery places, priority in the 2011/12 school year will be given by the Headteacher in the following order: -

1. to children looked after by a local authority (children in care)
2. to children with an agreed exceptional medical or social need for that particular school. This can include the parents', carers' or other family members' medical conditions and the family's social needs. These applications must be supported by at least one report from a professional, e.g. a doctor or social worker.
3. to children with brothers or sisters in the school at the time of admission
4. to those living nearest the school as measured by the shortest walking distance to the nearest available entrance in constant use.

In categories (1) and (2) places will be offered firstly to children in the oldest admissions age group.

In the case of nursery schools, the priority for older applicants will only apply if the application is to the nearest nursery school.

The length of time that a child's name has been on the waiting list does not give the child priority over other applicants.

Appendix A (ii)

Tower Hamlets Children's Services Community Primary Schools Admissions Policy

Children with a statement of special educational need which names the school applied to must be allocated a school place.

If a school is oversubscribed for the remaining places in the reception age group, priority for admission is then given in the following order:

1. to children looked after by a local Authority (in public care);
2. to brothers and sisters of a child who will be on the roll of the school at the time of admission, including nursery or of the other school of separate infants and junior school. The definition of 'sibling' includes twins, triplets, half brothers/sisters, foster siblings and step – brothers/sisters, residing in same family home;
3. to pupils who live in the priority admission area of Stepney applying to their designated school. Within this category priority will be given to pupils who live nearest the school, measured by the shortest walking distance to the nearest available pupil entrance in constant use; (please see map of Stepney priority admission areas);
4. to children living nearest to the school, as measured by the shortest walking distance to the nearest available pupil entrance in constant use.

Priority can be given, at the discretion of the Headteacher, to children with an agreed exceptional medical or social need for that particular school. This can include the parents', carers' or other family members' medical conditions and the family's social needs. These applications must be supported by at least one report from a professional, e.g. a doctor or social worker.

Exceptional medical or social need is defined as follows:

- children who are at risk of or have a Child Protection Plan,
- children with special educational needs undergoing assessment. Referrals from Tower Hamlets Child Development Team should be considered under this criterion;
- children who are subject to statutory supervision;
- children who are or have been children and young persons looked after (in public care) within a year prior to the admission date;
- children or their parent(s) who are disabled within the definition of the Disability Discrimination (DDA) Act 2005. The DDA defines a disabled person as someone who has a physical or mental impairment that has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities; or a longstanding health condition e.g. and illness that limits their capacity to walk or navigate and they therefore need access to a nearby school;
- children whose parents' own abilities or circumstances are seriously limiting their capacity to provide care without the support of services,
- children who are HIV positive or have AIDS.
- children who commit offences and are at risk of care or custody.

Measuring Home to School Distance

The measurement from home to school is determined using a computerised mapping system (GIS) in conjunction with a routefinder Ordnance Survey maps and Post Office address data. The distance is measured from the centre point of the address to the centre point of the nearest available entrance in constant use, measuring along the centre line of the shortest approved route. The system will take account of local footpaths and public walkways with regards to the safety of the route. It does not take account of the location of pedestrian crossing points. Distances measured by other means i.e. private car, pedometer or internet websites are likely to result in different calculations that should not be relied upon as evidence that the Authority's distance calculation is incorrect. The Authority's measurement system is designed to be reliable and consistent.

Confirmation of Address

Parents will be required to provide acceptable independent proof of their child's address. They must make sure that the application form they complete is accurate and to contact Pupil Services or tell their child's school if there are relevant changes to their application after it has been submitted. Places may be withdrawn if false information is entered on the application form. Parents who do not provide evidence of their child's address as requested, or provide conflicting or inconclusive information, may have the place withdrawn, even if it has already been accepted. When parents live separately, the address used should be the one that their child usually lives at and attends school from. If a child lives equally with both parents at different addresses, it is the parents' responsibility to make this clear on the application form. Parents may be asked to provide acceptable proof that this is the case.

Changing Preferences

Parents and carers may not change their preferences unless there is a genuine reason for doing so, or example, change of address. Requests to change preferences must be made in writing giving the full reasons.

Appendix A (iii)

Oversubscription Criteria for Tower Hamlets Community Secondary Schools, Central Foundation Girls' and George Green's schools.

Pupils with a statement of special educational needs that names the school applied to must be allocated a place. The place will be provided in the appropriate band (See note 1).

A quarter of the total places available at these schools are allocated to each of the four bands. If any of these are oversubscribed in any band, the admission criteria below will be used (in descending order of priority) to allocate places:

1. Children in public care (looked after). (See note 2)
2. Pupils who have a strong medical or social reason to attend the school applied to. This can include the parents', carers' or other family members' medical conditions and the family's social needs. Parents must complete the relevant section on the application form and attach medical and/or social reports from a suitable professional (e.g. a doctor or social worker) to support the application. The reports must be received by **31st October 2010**. These applications will be considered by the Primary / Secondary Transfer Committee. (See note 3)
3. Pupils living nearest the school who are the first born of their sex in the case of a single sex school, or the eldest child in the case of a mixed school. The number of children admitted under this category will reflect 25% of the intake of the school in each band.
4. Pupils who have a brother or sister at the school at the time of admission. (See Note 4)
5. Pupils who live nearest to the school by the shortest walking route. (See note 5)

In categories 3, 4 and 5 above, a higher priority will be given to pupils who live in the priority geographical areas of south Wapping or west Bethnal Green applying to one of the designated schools. (See 'Priority Areas' below)

Note 1: Parents of children with statements of special educational need should note that Tower Hamlets LA seeks to ensure that pupils with statements do not, at secondary transfer time, become unduly concentrated in a few schools. Experience indicates that this can compromise the efficient education of children and the efficient use of resources. This means that if any particular school receives a large number of applications for pupils with statements, some of these may be refused. All applications for pupils with statements will be considered by the Special Educational Needs Panel.

Note 2: Confirmation of a child's looked after status will be required.

Note 3: Applications will be considered by the Primary/Secondary Transfer Committee, comprising a Headteacher, a member of the Attendance and Welfare Service and a school governor. The Committee will decide whether the application should be given priority under this category.

Note 4: Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child should be living in the same family unit at the same address.

Note 5: The measurement from home to school is determined using a computerised mapping system (GIS) in conjunction with a routefinder Ordnance Survey maps and Post Office address data. The distance is measured from the centre point of the address to the centre point of the nearest available entrance in constant use, measuring along the centre line of the shortest approved route. The system will take account of local footpaths and public walkways with regards to the safety of the route. It does not take account of the location of pedestrian crossing points. Distances measured by other means i.e. private car, pedometer or internet websites are likely to result in different calculations that should not be relied upon as evidence that the Authority's distance calculation is incorrect. The Authority's measurement system is designed to be reliable and consistent.

Priority areas

The south Wapping priority area is the area south of Cable Street and Royal Mint Street, west of Butcher Row, north of the Thames and east of Mansell Street and Tower Bridge Approach. Children living in this area will have priority for admission to the designated schools, which are Mulberry and Stepney Green.

The west Bethnal Green priority area is the area south of Quaker Street, west of Brick Lane, north of Whitechapel High Street and east of Middlesex Street. Children living in this area will have priority for admission to the designated school, which is Swanlea.

Exceptional Medical or Social Reasons

Where there is a very strong medical or social reason for attending a particular school priority may be given for admission. Parents must complete the relevant section on the transfer form and attach medical and/or social reports signed by a doctor or social worker to the form. These reports must be received by the closing date on 31st October 2010. The application will be considered by the Primary / Secondary Transfer Committee.

Confirmation of Address

Parents may be required to provide acceptable independent proof of their child's address. They must make sure that the application form they complete is accurate and to contact Pupil Services or tell their child's headteacher if there are relevant changes after it is submitted. Places may be withdrawn if false information is entered on the application form. Parents who do not provide evidence of their child's address as requested, or provide conflicting or inconclusive information, may have the place withdrawn, even if it has already been accepted. When parents live separately, the address used should be the one that their child usually lives at and attends school from. If a child lives equally with both parents at different addresses, it is the parents' responsibility to make this clear on the application form. Parents may be asked to provide acceptable proof that this is the case.

Siblings in the same year group transferring

Where two or more siblings are in the same year group (e.g. twins), and it is the parent's wish that the siblings should attend the same school, if one sibling can be offered a place at a school, the other will automatically be offered so as not to separate the siblings.

Changing Preferences

Parents and carers may not change their preferences unless there is a genuine reason for doing so, or example, change of address. Requests to change preferences must be made in writing giving the full reasons.

**Tower Hamlets Children's Services
Community and Voluntary Controlled Schools
6th Form Admissions Policy**

Sixth form courses are available at four levels ranging from entry level to Level 3 (Advanced Level), with different entry requirements for each. The minimum entry requirements for each level will be:

Level 3 (Advanced Level): 5 or more A*-C grades at GCSE, together with a minimum C grade in each subject to be studied.

Level 2 (BTec / NVQ / Diploma): 5 or more C and D grades at GCSE

Level 1 (BTec / NVQ / Diploma): 5 or more passes at GCSE

Entry level: Fewer than 5 pass grades at GCSE

Students with a statement of special educational needs which names the school applied to must be allocated a place.

If, for the remaining places, there are more applications than places available from students wishing to join the school for the first time, priority will be given in the following order:

1. to students looked after by a local authority (in public care);
2. to students living nearest to the school, as measured by the shortest walking route.



APPENDIX B

TOWER HAMLETS LA's SCHEME FOR CO-ORDINATION OF ADMISSIONS TO YEAR 7 AND RECEPTION IN SEPTEMBER 2011

Co-ordination of Admissions to Year 7 in September 2011

Definitions

| | |
|------------------------------------|---|
| “the Application Year” | the academic year in which the parent makes an application i.e. in relation to the academic year of entry, the year preceding it |
| “the Board” | the Pan-London Admissions Executive Board, which is responsible for the Scheme |
| “the Common Application Form” | this is the form that parents must use to make their applications, set out in rank order |
| “the Equal Preference System” | the model whereby all preferences listed by parents on the Common Application Form are considered under the over-subscription criteria for each school without reference to parental rankings. Where a pupil is offered a place at more than one school within an LA, the rankings are used to determine the single offer by selecting the one ranked highest of the places offered |
| “the Home LA” | the LA (local authority) in which the applicant/parent is resident |
| “the Local Admission System (LAS)” | the IT module for administering admissions in Tower Hamlets and for determining the highest offer both within and between participating LAs |
| “the Maintaining LA” | the LA which maintains a school to which an applicant has applied |
| “the Mandatory Elements” | those elements of the Template LA Scheme to which authorities must subscribe in order to be considered as ‘Participating Authorities’ and to benefit from the Pan-London Register and related funding |
| “the Notification Letter” | the agreed form of letter sent to applicants on the prescribed day (1 st March 2011), which is attached as Schedule 2 |
| “the Offer (Prescribed) Day” | For secondary schools, 1st March or first working day thereafter. For primary schools, a date determined annually by the Board |

| | |
|---------------------------------|--|
| “the Pan-London Register (PLR)” | the computer database which will transmit application and offer data between each LA’s Local System |
| “the Pan-London Timetable” | the framework for processing of application data which is attached as Schedule 3 |
| “the Participating LA” | any LA that has indicated in the Memorandum of Agreement that they are willing to incorporate, at a minimum, the mandatory elements of the Co-ordinated Admissions Scheme presented here. |
| “the Qualifying Scheme” | the scheme which each LA is required to formulate pursuant to section 89B(1)(a) of the School Standards and Framework Act 1998 and the Regulations for co-ordinating arrangements for the admission of pupils to secondary schools |

Admission numbers

A list of planned admission numbers for each secondary school is attached as Appendix C.

Making Applications

1. Tower Hamlets LA will advise home LAs of their resident pupils on the roll of this LA’s maintained primary schools and whose parents are eligible to make application in the forthcoming application year.
2. Applications from residents of Tower Hamlets will be made on the authority’s Common Application Form (CAF), which will be available and able to be submitted on-line. This will include all the fields and information specified in Schedule 1. These will be supplemented by any additional fields and information where deemed necessary by this LA.
3. Tower Hamlets will take all reasonable steps to ensure that every parent who is resident in this LA and has a child in their last year of primary education within a maintained school, either in this LA or any other maintaining LA, receives a copy of this LA’s admissions booklet and CAF, **including details of how to apply online**. The admissions booklet will also be available to parents who do not live in Tower Hamlets, and will include information on how they can access their home LA’s CAF.
4. Tower Hamlets LA and the admission authorities within this LA i.e. Bishop Challoner, Raine’s and Sir John Cass Foundation Schools will use supplementary forms to collect information which is required by the school’s published oversubscription criteria, in accordance with the Admissions Code of Practice (Feb 2009, para 1.78).

5. Where Tower Hamlets or the other admission authorities within the LA receive a supplementary form, it will not be considered to be a valid application unless the parent has also listed the school on their home LA's CAF, in accordance with the Admissions Code of Practice (Feb 2009).
6. Applicants will be able to express a preference for six maintained secondary schools within and/or outside Tower Hamlets.
7. The order of preference given on the CAF **will not be revealed to a school within the Authority area in accordance with para 1.76 of the School Admissions Code 2009** However, where a parent resident in this LA expresses a preference for schools in the area of another LA, the order of preference for that LA's schools will be revealed to that LA in order that it can determine the highest ranked preference in cases where a child is eligible for a place at more than one school in that LA's area.

Processing

8. Applicants resident within Tower Hamlets must return the CAF, which will be available and able to be submitted on-line, to this LA by **31st October 2010**. This closing date applies to all LAs participating in the Pan London co-ordinated admissions arrangements.
9. Application data for Tower Hamlets pupils applying to schools in other Participating LAs will be up-loaded to the PLR by **15th November 2010 (tbc)**. Supplementary information mistakenly sent with the CAF will be sent to maintaining LAs and TH admission authorities by the same date, where possible.
10. Tower Hamlets has, in consultation with the admission authorities within its area and within the framework of the Pan-London Timetable, determined its own timetable for the processing of application data and the application of admission criteria. Please see Schedule 4.
11. All preferences for schools within Tower Hamlets will be considered by the relevant admission authorities without reference to rank order. Applications for schools where Tower Hamlets LA is the Admission Authority will be considered in accordance with the admissions criteria. Applications for Bishop Challoner, Raine's and Sir John Cass Foundation school will be considered in accordance with criteria set by the individual schools. Once each admission authority has ranked its applicants in criteria order, Tower Hamlets shall, for each applicant to its schools for whom more than one potential offer is available, use the highest ranked preference to decide which single potential offer to make. (School Admissions Code, Feb 2009, para 3.15)
12. Tower Hamlets will accept late applications only if they are late for a good reason. Examples of what will be considered as good reason include: when a single parent has been ill during the relevant period, or

has been dealing with the death of a close relative; a family has just moved into the area. Other circumstances will be considered and each case decided on its own merits.

13. Where such applications contain preferences for schools in other LAs, Tower Hamlets will forward the details to maintaining LAs via the PLR as they are received. Tower Hamlets will accept late applications which are considered to be on time within the terms of the home LA's scheme, providing they are uploaded to the PLR by the latest date i.e. **10th December 2010**.
14. If after submitting an on-time application, a parent moves from Tower Hamlets to another participating LA or vice versa, it will be accepted and treated as on-time up to **10th December 2010**. This is on the basis that an on-time application already exists within the Pan-London system.
15. Tower Hamlets will participate in the application data checking exercise scheduled in the Pan-London timetable.
16. Tower Hamlets LA will carry out all reasonable checks to ensure that pupil rankings are correctly held in its LAS before uploading data to the PLR.
17. Tower Hamlets will upload the highest potential offer available to an applicant for a maintained school in this LA to the PLR by **3rd February 2011**. The PLR will transmit the highest potential offer made by the Maintaining LA to the Home LA.
18. The LAS of this LA will eliminate, as a Home LA, all but the highest ranked offer where an applicant has more than one potential offer across Maintaining LAs submitting information within deadline to the PLR. This will involve exchanges of information between the LAS and the PLR (in accordance with a specified iterative timetable) which will continue until a steady state is achieved (which the PLR will indicate), or until **16th February 2011** if this is sooner. Tower Hamlets LA will transmit to the PLR information about final offers no less than 5 working days before **1st March 2011**. The PLR will in turn transmit this information to the LAS of the relevant Maintaining Authorities for their information.
19. Tower Hamlets LA will participate in the offer data checking exercise scheduled in the Pan-London timetable.
20. Tower Hamlets LA will send a file to the E-Admissions portal with outcomes for all residents who have applied online no later than **24th February 2011**. (33 London LAs only).

Offers

21. **On 1st March 2011** Tower Hamlets LA will inform, by letter sent by first class post, all its residents who have made on-time applications of their highest offer of a school place and, where relevant, the reasons why higher preferences were not offered, whether they were for schools in Tower Hamlets or participating LAs. Lower ranked offers will be 'cancelled' or withdrawn. Tower Hamlets LA will use the form of notification letter set out in Schedule 2.
22. For Tower Hamlets residents for whom a place cannot be offered on the 1st March 2011, there will be an opportunity to state further preferences between March and Mid-April. Parents of pupils still unplaced by the week ending Friday 15th April 2011 will be notified of a school at which a place is reserved.
23. Tower Hamlets will provide its primary schools with destination data of its resident applicants by the end of February and provide updates at regular intervals throughout the summer term of 2011.

Post Offer

24. Tower Hamlets secondary schools will contact parents of pupils between 2nd and 18th March 2011 to confirm the offer of a place and the arrangements for admission. Schools will notify Tower Hamlets LA of any pupils for whom an offer of place is declined and the reasons for this.
25. Where a parent resident in Tower Hamlets LA accepts or declines a place in a school maintained by another LA by **15th March 2011**, Tower Hamlets will forward the information to the maintaining LA by **22nd March 2011**. Where such information is received from parents between **15th March** and **31st August 2011**, Tower Hamlets LA will pass it to the maintaining LA as it is received.
26. In the period **1st March to 31st August 2011**, Tower Hamlets LA will inform the relevant home LA of any change to an applicant's offer status as soon as it occurs.
27. In the period **1st March to 31st August 2011**, Tower Hamlets LA will accept new applications (including additional preferences) for its schools from home LAs.
28. The Tower Hamlets Secondary Transfer brochure explains how waiting lists will operate. Mid-term admissions will be in accordance with the co-ordinated in-year admission scheme.

Coordination of Admissions to Reception in September 2011

When children can start primary school in Tower Hamlets

Children are normally able to start school in either Sept 2011 (if their 5th birthday falls between 1st September 2011 and the end of February 2012) or January 2012 (if their 5th birthday falls between the 1st March and the end of August 2012). Some schools admit all Reception aged children in September. This information is published in the Starting School brochure

Applications

1. All primary schools, nurseries and early years' centres will advise Tower Hamlets LA of all children on roll that are eligible for admission in the following academic year. Tower Hamlets LA will forward details of Out of Borough residents to the home LA
2. Tower Hamlets residents will make their applications on the Tower Hamlets LA Common Application Form (CAF), which will be available from 1 December 2010 and will be able to be submitted on-line. The form will include all the fields and information specified in Schedule 6. Applications to Out of Borough schools can also be made on this CAF. Supplementary Forms will be provided to none Tower Hamlets residents who apply to Tower Hamlets schools if further information is required to consider the application against the Tower Hamlets admission policy.
3. Tower Hamlets LA will take all reasonable steps to ensure that the parent(s) of a child living in Tower Hamlets due to start primary school in 2011/12 receives a copy of the Starting School booklet and CAF, including details of how to apply online. The admission booklet will also be available to parents who do not live in Tower Hamlets and will contain information on how non Tower Hamlets residents access their home LA'S booklet and CAF.
4. Tower Hamlets residents will be able to express a preference for a maximum of three schools whether the school is in Tower Hamlets or in another Local Authority
5. The separate admission authorities (i.e. VA schools) within this LA will use supplementary information forms where there is not sufficient information on the CAF for consideration of the application against the published oversubscription criteria. This will normally only be in circumstances where schools require additional information relating to membership of a particular faith. The supplementary form should be completed and returned to the school concerned. The LA will seek to ensure that supplementary forms only collect information that is required by the published oversubscription criteria, in accordance with the Admissions Code of Practice (February 2009).

6. Where a school in Tower Hamlets receives a supplementary information form, it will not be considered as a valid application unless the parent has also listed the school on their CAF, in accordance with the School Admissions Code (February 2009). All Supplementary Forms will be made available on the Tower Hamlets website and details of Tower Hamlets School requiring a Supplementary Form will be indicated within the Starting School booklet
7. All preferences expressed on the CAF for maintained schools in Tower Hamlets will be valid preferences. The order of preference given on the CAF will not be revealed before the offer date. However if there is a preference to a non Tower Hamlets school the order of preference for that school will be revealed to the Home LA. This is to ensure that only the highest ranked offer is made.
8. Applicants must return the CAF, which will be available and can be submitted on-line to this LA by **15th January 2011**.
9. Schools which receive the CAF (whether or not the family live in Tower Hamlets) must send these to Tower Hamlets LA by the closing date for applications – 15 January 2011
10. All applications made to non Tower Hamlets Schools will be confirmed to the Home LA containing evidence of any Looked After children, by 28th January 2011.
11. All applicants in Tower Hamlets nurseries will have their address verified as set out in the Business User Guide. Pupil Admissions will notify the Home LA of any discrepancies of address for an applicant applying to one of their schools, by 18 February 2011.
12. Tower Hamlets Pupil Admissions will advise the maintaining LA of the reason for any preference expressed for a school in its area of a child applying for a school that is born outside of the correct age cohort. All details and information to be forwarded by 28th January 2011.

Processing

Applicants' resident within Tower Hamlets must return the Common Application Form, which will be available and able to be submitted on-line, by **15th January 2011**.

13. Application data relating to preferences for schools in other participating LAs will be up-loaded to the PLR by **28th January 2011**. Supplementary information provided with the Common Application Form will be sent to maintaining LAs by the same date.
14. Tower Hamlets Pupil Admissions shall, in consultation with the admission authorities within the Tower Hamlets borough and within the framework of the Pan-London timetable in Schedule 5, determine and state here its own timetable for the processing of preference data and the application of published oversubscription criteria.

15. Tower Hamlets LA will accept late applications only if they are late for a good reason, deciding each case on its own merits. Examples of what will be considered as "good reasons" include: when a single parent has been very ill during the relevant period, or has been dealing with the death of a close relative; a family has just moved into the area. Other circumstances will be considered and each case decided on its own merits.
16. Such late applications which are considered on time that contain preferences for schools in other LAs, Tower Hamlets LA will forward the details to the maintaining LAs via the PLR as they are received. Tower Hamlets LA will accept late applications which are considered to be on time within the terms of this scheme.
17. The latest date for the upload to the PLR of late applications which are considered to be on-time within the terms of the home LA's scheme is **18th February 2011**
18. Where an applicant moves from one participating home LA to another after submitting an on-time application under the terms of the former home LA's scheme, the new home LA will accept the application as on-time up to **18th February 2011**, on the basis that an on-time application already exists within the Pan-London system.
19. Tower Hamlets will participate in the application data checking exercise scheduled between **21st and 28th February 2011** in the Pan-London timetable in Schedule 5.
20. All preferences for schools within Tower Hamlets LA will be considered by the relevant admission authorities without reference to rank order in accordance with paragraphs 1.76 and 2.16 of the School Admissions Code. When the admission authorities within Tower Hamlets have provided a list of applicants in criteria order to this LA, this LA shall, for each applicant to its schools for whom more than one potential offer is available, use the highest ranked preference to decide which single potential offer to make. [This is the 'Equal Preference System'.]
21. Tower Hamlets LA will carry out all reasonable checks to ensure that pupil rankings are correctly held in its LAS before uploading data to the PLR.
22. Tower Hamlets LA will upload the highest potential offer available to an applicant for a school in this LA to the PLR by **16th March 2011**. The PLR will transmit the highest potential offer specified by the Maintaining LA to the Home LA.
23. The LAS of Tower Hamlets LA will eliminate, as a Home LA, all but the highest ranked offer where an applicant has more than one potential offer across Maintaining LAs submitting information within deadline to the PLR. This will involve exchanges of preference outcomes between the LAS and the PLR (in accordance with the iterative timetable published in the Business User Guide) which will continue until notification that a steady state has been achieved or until **18th March 2011** if this is sooner.

24. Tower Hamlets LA will not make an additional offer between the end of the iterative process and the 1st April 2011 which may impact on an offer being made by another participating LA.
25. Notwithstanding paragraph 24, if an error is identified within the allocation of places at one of Tower Hamlets LA's schools, this LA will attempt to manually resolve the allocation to correct the error. Where this impacts on another LA (either as a home or maintaining LA) this LA will liaise with that LA to attempt to resolve the correct offer and any multiple offers which might occur. However, if another LA is unable to resolve a multiple offer, or if the impact is too far reaching, this LA will accept that the applicant(s) affected might receive a multiple offer.
26. Tower Hamlets LA will participate in the offer data checking exercise scheduled between **21st and 28th March 2011** in the Pan-London timetable in Schedule 5.
27. Tower Hamlets LA will send a file to the E-Admissions portal with outcomes for all resident applicants who have applied online no later than **28th March 2011**.

Offers

28. On **4th April 2011** Tower Hamlets LA will send a letter notifying parents of the school place provisionally offered. The letter will advise the following:
 - The name of the school at which a place is provisionally offered
 - The procedure and documentation required for the parent(s) to accept the offer by 19th April 2011
 - If applicable, the reasons why the child is not being offered a place at any of the schools they nominated on the CAF.
29. Parents who do not obtain an offer at a preferred school may apply to schools that still have vacancies. Children who have not been offered a place at any school and late applicants will be offered a place at a school with places remaining.
30. Tower Hamlets LA shall use various forms of the notification letter set out in Schedule 7. Parents will be required to accept or decline the offer with the school at which the place is being offered.

Post Offer

31. **Tower Hamlets** LA will request that resident applicants accept or decline the offer of a place by **19th April 2011**, or within two weeks of the date of any subsequent offer.

32. Where an applicant resident in Tower Hamlets LA accepts or declines a place in a school maintained by another LA by **19th April 2011**, Tower Hamlets LA will forward the information to the maintaining LA by **26th April 2011**. Where such information is received from applicants after **19th April**, Tower Hamlets LA will pass it to the maintaining LA as it is received.
33. Tower Hamlets will inform the home LA, where different, of an offer for a maintained school in Tower Hamlets LA's area which can be made to an applicant resident in the home LA's area, in order that the home LA can offer the place.
34. When acting as a maintaining LA, Tower Hamlets LA and the admission authorities within it, will not inform an applicant resident in another LA that a place can be offered.
35. Tower Hamlets LA will offer a place at a maintained school in the area of another LA to an applicant resident in Tower Hamlets area, provided that the school is ranked higher on the Common Application Form than any school already offered.
36. Where Tower Hamlets LA is informed by a maintaining LA of an offer which can be made to an applicant resident in Tower Hamlets LA's area which is ranked lower on the Common Application Form than any school already offered, it will inform the maintaining LA that the offer will not be made.
37. Where this LA, acting as a home LA, has agreed to a change of preference order for good reason, it must inform any maintaining LA affected by the change. In such cases, paragraphs 36 and 37 shall apply to the revised order of preferences.
38. Tower Hamlets LA will inform the home LA, where different, of any change to an applicant's offer status as soon as it occurs.
39. Tower Hamlets LA will accept new applications (including additional preferences) from home LAs for maintained schools in its area.
40. Parents who wish their children's names to be placed on the waiting list of a higher ranked school to the one offered or to any of the preferred schools if an offer has not been possible must notify Pupil Services by **25th April 2011**. This information will be passed to VA schools as appropriate in the week beginning 2 May 2011.
41. Tower Hamlets will seek to ensure that a place is not offered at a school which is ranked on the CAF as a lower preference than any school already offered to a parent.
42. From **2nd June 2011**, Tower Hamlets will identify school places for any Tower Hamlets pupils who are unplaced.

43. From September 2011, In-year applications must be made direct to community primary schools using the PA1 form and to VA schools using the PA1 or the admission form used by the school.

Appeals

44. Parents have the right of appeal against the refusal of a place at any of the schools for which they have applied. Parents wishing to appeal to a Tower Hamlets community school must do so by **25th April 2011**. Tower Hamlets voluntary schools may have different arrangements and parents will be advised to contact the individual school for information.

SCHEDULE 1

This Tower Hamlets Common Application Form will contain the following fields as a minimum.

Child's details:

Surname
Forename
Date of Birth
Gender
Name of primary school
Address of primary school (if outside home LA)

Parent's details:

Title
Surname
Initials or Forename
Address
Telephone Number (Home, Daytime, and
Mobile) Email address
Relationship to child

Preference details (x 6):

Name of secondary school
Address of secondary school
Preference ranking
Local Authority in which the school is based

Additional information:

Reasons for Preferences (including any medical or social reasons)
Is the applicant undergoing statutory assessment of SEN? Y/N
Is the applicant a child looked after? Y/N
If yes, name of responsible authority
Is this the eldest child?
Is this the eldest Son?
Is this the eldest daughter?
Child's Year 5 Optional SATs score (Reading, Maths)?
Child's Band?
Surname of sibling
Forename of sibling
DOB of sibling
Gender of sibling
Name of school sibling attends

Other:

Signature of parent or guardian
Date of signature

SCHEDULE 2

Pan-London Co-ordinated Admission Scheme

Tower Hamlets Letter

From: Home LA

Date: **1st March 2011**

Re: Transfer from Primary to Secondary School 2011

I am writing to advise you that there is a place for _____ at _____ for September 2011. This was the school you named as your _____ preference on the application form.

If you named any lower preferences on your form i.e. 4th 5th 6th, these applications have been withdrawn (cancelled) in accordance with the arrangements set out in the 'Moving to a Secondary School in Tower Hamlets' booklet.

If you made your application online you will have had the opportunity to log on to the Your London website and view these details in advance of this letter.

The Headteacher of _____ will soon be in contact with you to make the necessary arrangements for your child's admission in September. In the meantime, the Headteacher of your child's primary school has been sent this information.

I am sorry that it was not possible for your child to be offered a place at the schools you listed as your higher preferences on your application form. This is because there were more applications than places available, and other applicants had a higher priority than your child under the school's admission policy. If this school is within Tower Hamlets the admission policy will be set out in the 'Moving to a secondary school in Tower Hamlets' booklet, which you received in September. The names of children refused places at Tower Hamlets schools, other than Raine's, Bishop Challoner and Sir John Cass, will automatically be placed on the waiting list.

More information about the reason why your child was not offered a place is available from the Pupil Services Team on Tel 020 7364 5006. If the school is not one where Tower Hamlets is the admission authority we will advise you on who to contact.

You have the right of appeal against the decision not to offer a place at your preferred school(s). Raine's, Bishop Challoner and Sir John Cass schools will include the appeal and waiting list procedures in the refusal letter that they will send. For all other Tower Hamlets schools, if you wish to appeal please use the enclosed appeal form and return it in the reply paid envelope by the **22nd March 2011**.

Where your preferred school is not in Tower Hamlets, you should contact the admission authority for that school within the next few days for information on the waiting list and appeal procedures.

Please contact either Mohammed Malik or Saziye Kucuk on 020 7364 5006 in the Pupil Services Team if you are unable to take up the place at _____ for any reason.

Yours sincerely

Head of Pupil Admissions

(First preference offer letters should include the paragraphs in italics only)

The following paragraph will be included for Tower Hamlets parents who receive offers of places at out-borough schools:

Please would you confirm that you wish to accept the place at X School by completing the reply slip below. If you do not wish to accept the place, you will need to let me know what alternative arrangements you are making for your child's education.

SCHEDULE 3

Pan-London Timetable for the determination of applications to secondary school:

| | |
|--|--|
| 31st October 2010 | Deadline for submission of Common Application Form by parents to home local education authority. |
| 15th November 2010 (tbc) | Deadline for the transfer of application information by the Home LA to the PLR. |
| 11th December 2010 (tbc) | Deadline for the upload of late applications to the PLR. |
| 3rd February 2011 | Deadline for the transfer of potential offer information from the Maintaining LAs to the PLR. |
| 1st March 2011 | The Offer Day – the date on which notification letters are sent out. |

**Tower Hamlets LA Timetable for Transfer from Primary to
Secondary School in September 2011**

The timetable schedules the key dates in the arrangements for secondary transfer in Tower Hamlets and incorporates the mandatory elements of the Pan London Co-ordinated Admissions Timetable.

JULY 2010

Primary schools and Cherry Trees send Pupil Services an electronic listing (CTF file) of all Year 5 pupils.

Pupil Services send other LAs details of known out-borough pupils attending Tower Hamlets primary schools.

SEPTEMBER 2010

Secondary transfer booklet delivered to all Tower Hamlets schools for distribution to the parents of pupils transferring.

Pupil Services send Primary Schools listings of their pupils who are transferring for checking.

Primary headteachers provide parents of pupils living outside Tower Hamlets with a letter from Tower Hamlets advising them to contact their home LA for an application pack including City of London parents.

Guidance on secondary transfer policy and procedures sent to schools

Wednesday 1st September – Wednesday 13th October

Secondary schools visits.

Thursday 16th September (tbc)

Meeting for parents on secondary transfer arrangements

By Friday 17th September

Pupil Services will send primary schools (by S2S secure data transfer) individual notifications of the pupil Optional SATs test scores and Band.

By Friday 24th September

Primary schools and Pupil Services send application packs to parents.

OCTOBER 2010

Monday 4th October – Sunday 31st October

Parents to complete the secondary transfer form, on-line or by hard copy

Friday 29th October – 5.00pm

CLOSING DATE for receipt of paper applications

Sunday 31st October – 11.59 pm

CLOSING DATE for receipt of on-line applications

Half Term (25th – 29th October inclusive)

NOVEMBER 2010

The SEN Panel will meet to consider requests from parents for a school to be named on their child's statement.

By Friday 26th November

Pupil Services will send an electronic file with details of applicants to the Bishop Challoner Schools, Sir John Cass and Raine's.

DECEMBER 2010

Pupil Services will send primary schools listings of their pupils and their applications for checking.

Secondary schools receive information on number of applications for their school.

The SEN Team will consult Secondary Schools on the proposed placement of pupils with statements of SEN.

The Primary/Secondary Transfer Committee meets to consider applications for children on exceptional medical or social grounds.

CHRISTMAS HOLIDAYS (21st December 2010 – 3rd January 2011 inclusive)

JANUARY 2011

Friday 21st January

Latest date for the Bishop Challoner schools, Sir John Cass and Raine's to send offer and refusal lists in ranked order to Pupil Services.

FEBRUARY 2011

Thursday 3rd February

All participating boroughs in the Pan London Admissions System begin the iterative process.

Half Term (14th – 18th February inclusive)

Monday 21st February

Deadline by which all London LAs will have confirmed listings of acceptances and refusals with each other.

Wednesday 23rd February

Latest date by which VA schools will be sent details of which pupils are to be offered places.

Friday 25th February

The latest date by which the Pupil Services Manager will send Primary Schools the outcome of applications for their pupils. Pupil Services will also inform primary schools of the Tower Hamlets schools with vacancies that parents without an offer may apply to.

The latest date by which the Pupils Services Manager will send community secondary schools, George Green's and Central Foundation Schools the details of pupils who will be offered places.

March 2011

Tuesday 1st March

Pupil Services will send out notification (offer) letters to Tower Hamlets residents

Wednesday 2nd – Friday 18th March

As soon as possible after the 2nd March and before the 18th March secondary schools write to parents to inform them of their admission procedures.

Tuesday 22nd March - 5.00pm

Closing date for parents to appeal against the decision to refuse a place at their preferred Tower Hamlets schools.

APRIL 2011

Pupil Services will process late and further applications for Tower Hamlets secondary schools.

Pupil Services will notify secondary schools of further offers and those pupils, if any, allocated (reserved) places.

Pupil Services will send primary schools updated listings of the secondary school destinations for their pupils.

By Friday 15th April

Pupil Services will send out acceptance and refusal letters to late applicants and those allocated (reserved) places.

Half Term (30th May – 3rd June inclusive)

MAY - JUNE 2011

Appeals will be heard for Tower Hamlets secondary schools.

Pupil Services will notify secondary and primary heads of the outcome of appeals involving their schools or pupils.

Pupil Services will send primary schools updated listings of the secondary school destinations for their pupils.

Pupil Services will send to secondary schools updated listings of pupils transferring to their schools.

JULY 2011

Year 6 pupils visit their secondary schools in Tower Hamlets*.

Transfer of primary school folders (records) to Tower Hamlets secondary schools*.

*** Dates to be confirmed.**

PAN-LONDON CO-ORDINATED ADMISSIONS SCHEME

Timetable for Admissions to Reception in September 2011

| | |
|-----------------------------------|--|
| Sat 15 Jan 2011 | Statutory deadline for receipt of applications |
| Fri 28 Jan 2011 | Deadline for the transfer of application information by the Home LA to the PLR (ADT file) |
| Fri 18 Feb 2011 ? | Deadline for the upload of late applications to the PLR. |
| Mon 21 - Fri 25 Feb 2011 ? | Checking of application data |
| Wed 16 Mar 2011 | Deadline for the transfer of potential offer information from the Maintaining LAs to the PLR (ALT file). |
| Fri 18 Mar 2011 | Final ALT file to PLR |
| Mon 21- Fri 27 Mar 2011 | Checking of offer data |
| Mon 28 Mar 2011 | Deadline for on-line ALT file to portal |
| Mon 4 April 2011 | Offer letters posted. |
| Tues 19 April 2011 | Deadline for receipt of acceptances |
| Monday 25 April 2011 | Deadline to request going on Waiting List |
| Tues 26 April 2011 | Deadline for transfer of acceptances to maintaining LAs |

SCHEDULE 6

This LA's Common Application Form will contain the following fields as a minimum.

Child's details:

Surname

Forename

Date of Birth

Gender

Ethnic origin

Name of current nursery, school or under 5s provision

Parent's details:

Title

Surname

Initials or Forename

Address

Telephone Number (Home, Daytime, Mobile)

Email address

Relationship to child

Preference details (x 3 recommended):

Name of Primary school

Preference ranking

Reasons, if any, for application

Additional information:

Any medical or social reasons for the application, report(s) to be attached

Is the child undergoing statutory assessment of SEN? Y/N*

Is the child in the public care of a local authority / looked after? Y/N

If yes, name of responsible authority

Surname of sibling

Forename of sibling

DOB of sibling

Name of school sibling attends

Other:

Declaration and signature of parent or carer

Date of signature

Tower Hamlets Primary Co-ordinated Admission Scheme

Template Outcome Letter

From: Home LA

Date: **4 April 2011**

Dear Parent,

Admission to Primary School 2011/12

*I am writing to advise you that there is a place for «pupil_firstname» «pupil_surname» at _____ School in the Reception Year for 2011/12. This offer is subject to you providing the school with proof of your child's date of birth and current address by **Tuesday 19 April** at the very latest.*

This was the school you named as your _____ preference on the application form. If you named any lower preferences on your form these applications have been withdrawn (cancelled) in accordance with the arrangements set out in the 'Starting School' booklet.

The Headteacher of _____ will soon be in contact with you to confirm the arrangements for «pupil_firstname» to start school.

I am sorry that a place could not be offered at _____ your _____ preference. This is because there were more applications than places available and other applicants had a higher priority than your child under the school's admission policy. If this school is a community school the admission policy is published in the 'Starting School' booklet. If it is a church school the admission policy is available from the school.

If you would like your child's name to be placed on the waiting list(s) you must contact Pupil Services **by 25 April**, telephone 020-7364 4308/1927 or e-mail: pupil.services@towerhamlets.gov.uk

You have the right of appeal against the decision not to offer a place at your preferred school(s). Please use the enclosed appeal form and return it in the reply paid envelope by **Tuesday 26 April 2010** if the refusal is for a community school. You should use a separate appeal form for every school you appeal for. If you wish to appeal for a church school (voluntary aided), please contact the school for information.

If you are unable to take up the place at _____ for any reason, please contact the school immediately or Pupil Services on 020-7364 5006.

Yours sincerely

(First preference offer letters should include the paragraphs in italics only)



APPENDIX C

**TOWER HAMLETS CO-ORDINATED IN-YEAR
ADMISSION SYSTEM**

**THE SCHEME FOR IN-YEAR ADMISSIONS TO PRIMARY AND
SECONDARY SCHOOLS**

IN 2012/13

September 2010

THE TOWER HAMLETS LA SCHEME FOR CO-ORDINATED IN-YEAR ADMISSIONS IN 2012/13

Definitions

| | |
|------------------------------------|---|
| “the Common Application Form” | this is the form that parents must use to make their applications, set out in rank order |
| “the Equal Preference System” | the model whereby all preferences listed by parents on the Common Application Form are considered under the over-subscription criteria for each school without reference to parental rankings. Where a pupil is offered a place at more than one school within an LA, the rankings are used to determine the single offer by selecting the one ranked highest of the places offered |
| “the Home LA” | the LA (local authority) in which the applicant/parent is resident |
| “the Local Admission System (LAS)” | the IT module for administering admissions and for determining the highest offer within Tower Hamlets |
| “the Maintaining LA” | the LA which maintains a school to which an applicant has applied |
| “the Notification Letter” | the agreed form of letter sent to applicants which communicates any determination granting or refusing admission to a primary school, which is attached as Schedule 2 |

Admission numbers

The admission numbers of all primary and secondary schools are attached as Appendix D.

Applications

45. This scheme applies to Tower Hamlets residents only. Applicants living in other local authority areas must apply through their home LA.
46. Applications must be made on the Tower Hamlets LA Common Application Form (CAF), which will be available from all schools and from the Pupil Admissions and Exclusions Team. The form will include all the fields and information specified in Schedule 1.
47. Applicants will be able to express a preference for up to three maintained schools within and / or outside Tower Hamlets.
48. The separate admission authorities (i.e. VA schools) within this LA will use supplementary information forms where there is not sufficient information on the CAF for consideration of the application against the published oversubscription criteria. This will normally only be in circumstances where schools require additional information relating to membership of a particular faith. The supplementary form should be completed and returned to the school concerned. The LA will seek to ensure that supplementary forms only collect information that is required by the published oversubscription criteria, in accordance with the Admissions Code of Practice (February 2010).
49. Where a school in Tower Hamlets receives a supplementary information form, it will not be considered as a valid application unless the parent has also listed the school on the Tower Hamlets CAF, in accordance with the School Admissions Code (February 2010).
50. The order of preference given on the CAF will not be revealed to individual schools, but may be revealed to other LAs where this is necessary to determine the highest preference which can be offered.
51. Applicants must return the CAF to the Pupil Admissions and Exclusions Team. This can be done either via schools or by using a pre-paid envelope which will be provided to applicants for this purpose.

Processing

52. All preferences will be considered by Tower Hamlets LA and the admission authorities of voluntary aided schools within Tower Hamlets without reference to rank order. The LA shall, for each applicant for whom more than one potential offer is available, use the highest ranked preference to decide which single potential offer to make, subject to the provisions in the Admissions Code of Practice. Lower ranked preferences will be "cancelled" or "withdrawn"
53. Where an applicant has expressed a preference for one or more schools outside of Tower Hamlets, this information will be shared with other LAs in accordance with the agreed pan-London in-year admissions protocol.

Offers

54. Within 5 school days of receipt of the CAF Tower Hamlets LA will send a letter notifying parents of the school place provisionally offered. The letter will advise the following:
 - The name of the school at which a place is provisionally offered
 - The procedure and documentation required for the parent(s) to accept the offer
 - If applicable, the reasons why the child is not being offered a place at any of the schools they nominated on the CAF.
55. Parents who cannot be offered a place at any of their preferred schools, and whose children do not already have a school place, will be advised of alternative schools which do have places.
56. Schools will be required to admit pupils within 10 school days of the date of the notification letter.
57. Tower Hamlets LA shall use various forms of the notification letter set out in Schedule 3. Parents will be required to accept or decline the offer with the Pupil Admissions and Exclusions Team.

Appeals

58. Parents have the right of appeal against the refusal of a place at any of the schools for which they have applied. Tower Hamlets voluntary schools may have different arrangements and parents will be advised to contact the individual school for information.

Post Offer

59. Parents who receive an offer and wish their children's names to be placed on the waiting list of a higher ranked school to the one offered must notify the Pupil Admissions and Exclusions Team within 10 days.
60. Parents who do not receive an offer at any of their preferred schools will automatically be placed on the waiting lists of the schools applied to.
61. Tower Hamlets will seek to ensure that a place is not offered at a school which is ranked on the CAF as a lower preference than any school already offered to a parent.

SCHEDULE 1

This LA's Common Application Form will contain the following fields as a minimum.

Child's details:

Surname

Forename

Date of Birth

Gender

Name of current school

Parent's details:

Title

Surname

Initials or Forename

Address

Telephone Number (Home, Daytime, Mobile)

Email address

Relationship to child

Preference details (x 3 recommended):

Name of Primary school

Preference ranking

Reasons, if any, for application

Additional information:

Any medical or social reasons for the application, report(s) to be attached

Is the child undergoing statutory assessment of SEN? Y/N*

Is the child in the public care of a local authority / looked after? Y/N

If yes, name of responsible authority

Surname of sibling

Forename of sibling

DOB of sibling

Name of school sibling attends

Other:

Declaration and signature of parent or carer

Date of signature

SCHEDULE 2

Tower Hamlets Co-ordinated In-Year Admission Scheme

Template Outcome Letter

From: Home LA

Date:

Dear Parent,

Application for In-Year Admission to School

I am writing to advise you that there is a place for «pupil_firstname» «pupil_surname» at _____ School in the current Year _____. This offer is subject to you providing the school with proof of your child's date of birth and current address within 5 days of receipt of this letter at the latest.

This was the school you named as your _____ preference on the application form. If you named any lower preferences on your form these applications have been withdrawn (cancelled) in accordance with our published arrangements for in-year admissions..

The Headteacher of _____ will soon be in contact with you to confirm the arrangements for «pupil_firstname» to start school.

I am sorry that a place could not be offered at _____ your _____ preference. This is because there were more applications than places available and other applicants had a higher priority than your child under the school's admission policy. If this school is a community school the admission policy is published in the 'Starting School' / 'Moving to a Tower Hamlets Secondary School' booklet. If it is a church school the admission policy is available from the school.

If you would like your child's name to be placed on the waiting list(s) you must contact Pupil Services within 10 days, telephone 020-7364 5006 or e-mail: pupil.services@towerhamlets.gov.uk

You have the right of appeal against the decision not to offer a place at your preferred school(s). Please use the enclosed appeal form and return it in the reply paid envelope within 15 days. If the refusal is for a community school. You should use a separate appeal form for every school you appeal for. If you wish to appeal for a church school (voluntary aided), please contact the school for information.

If you are unable to take up the place at _____ for any reason, please contact Pupil Services immediately on 020-7364 5006.

Yours sincerely

First preference offer letters should include the paragraphs in italics only. Where it is not possible to offer a place at any of the preferred schools, information about alternative schools which have places will be added to the letter.

PROPOSED ADMISSION NUMBERS FOR 2012/13

APPENDIX D

| No. | Primary Schools | Address | Post code | No. of Places | |
|-----|--------------------------|------------------------|-----------|---------------|---|
| 1 | Arnhem Wharf | Arnhem Wharf | E14 3RP | 90 | |
| 2 | Bangabandhu | Wessex Street | E2 0LB | 60 | |
| 3 | Ben Jonson | Harford Street | E1 4PZ | 90 | |
| 4 | Bigland Green | Bigland Street | E1 2ND | 60 | |
| 5 | Blue Gate Fields Infants | King David Lane | E1 0EH | 90 | |
| 6 | Blue Gate Fields Juniors | King David Lane | E1 0EH | 90 | |
| 7 | Bonner | Stainsbury Street | E2 0NA | 60 | |
| 8 | Bygrove | Bygrove Street | E14 6DN | 30 | |
| 9 | Canon Barnett | Gunthorpe Street | E1 7RO | 45 | |
| 10 | Cayley | Aston Street | E14 0NP | 60 | |
| 11 | Chisenhale | Chisenhale Road | E3 5QY | 45 | |
| 12 | Christ Church | Brick Lane | E1 6PU | 30 | |
| 13 | Clara Grant | Knapp Road | E3 4BU | 60 | |
| 14 | Columbia | Columbia Road | E2 7RG | 60 | |
| 15 | Cubitt Town Infants | Manchester Road | E14 3NE | 90 | |
| 16 | Cubitt Town Juniors | Manchester Road | E14 3NE | 90 | |
| 17 | Culloden | Dee Street | E14 0PT | 90* | # |
| 18 | Cyril Jackson | Three Colt Street | E14 8HH | 60 | # |
| 19 | Elizabeth Selby | Old Bethnal Green Road | E2 6PP | 75 | |
| 20 | English Martyrs | St Mark Street | E1 8DJ | 30 | |
| 21 | Globe | Gawber Street | E2 0JH | 45 | # |
| 22 | Guardian Angels | Whitman Road | E3 4RB | 30 | |
| 23 | Hague | Wilmot Street | E2 0BP | 30 | # |
| 24 | Halley | Halley Street | E14 7SS | 30 | |

| No. | Primary Schools | Address | Post code | No. of Places | |
|------------|------------------------|---------------------|------------------|----------------------|--|
| 25 | Harbinger | Cahir Street | E14 3QP | 45 | |
| 26 | Harry Gosling | Fairclough Street | E1 1NB | 60 | |
| 27 | Hermitage | Vaughan Way | E1W 2PT | 45 | |
| 28 | Holy family | Wade's Place | E14 0DE | 30 | |
| 29 | John Scurr | Cephas Street | E1 4AX | 60 | |
| 30 | Kobi Nazrul | Settles Street | E1 1JP | 30 | |
| 31 | Lansbury Lawrence | Cordelia Street | E14 6DZ | 60 | |
| 32 | Lawdale | Mansford Street | E2 6LS | 75 | |
| 33 | Malmesbury | Coburn Street | E3 6LS | 75 | |
| 34 | Manorfield | Wyvis Street | E14 6QD | 90 | |
| 35 | Marion Richardson | Senrab Street | E1 0QF | 60 | |
| 36 | Marner | Devas Street | E3 3LL | 90 | |
| 37 | Mayflower | Upper North Street | E14 6DU | 45 | |
| 38 | Mowlem | Mowlem Street | E2 9HE | 30 | |
| 39 | Old Ford | Wrights Road | E3 5LD | 90 | |
| 40 | Old Palace | St Leonard's Street | E3 3BT | 60 | |
| 41 | Olga | Lanfranc Road | E3 5DN | 30 | |
| 42 | Osmani | Vallance Road | E1 5AD | 60 | |
| 43 | Our Lady | Copenhagen Place | E14 7DA | 26 | |
| 44 | Redlands | Redman's Road | E1 3AQ | 60 | |
| 45 | St Agnes | Rainhill Way | E3 3ER | 30 | |
| 46 | St Anne's | Underwood Road | E1 5AW | 45 | |
| 47 | St Edmund's | Westferry Road | E14 3RS | 30 | |
| 48 | St Elizabeth | Bonner Road | E2 9JY | 60 | |
| 49 | St John's | Peel Grove | E2 9LR | 30 | |
| 50 | St Luke's | Saunders Ness Road | E14 3EB | 30 | |

| No. | Primary Schools | Address | Post code | No. of Places | |
|------------|--------------------------|------------------------------|------------------|----------------------|--|
| 51 | St Mary & St Michael | Sutton Street | E1 0BD | 60 | |
| 52 | St Matthias | Bacon Street | E2 6DY | 30 | |
| 53 | St Paul's | Wellclose Square Whitechapel | E1 8HY | 30 | |
| 54 | St Paul's with St Luke's | Leopold Street | E3 4LA | 30 | |
| 55 | St Peter's | Garnet Street | E1W 3QT | 30 | |
| 56 | St Saviour's | Chrisp Street | E14 6BB | 30 | |
| 57 | Seven Mills | Malabar Street | E14 8LY | 30 | |
| 58 | Shapla | Wellclose Square | E1 8HY | 30 | |
| 59 | Sir William Borough | Salmon Lane | E14 7PQ | 45 | |
| 60 | Smithy | Smithy Street | E1 3BW | 60 | |
| 61 | Stebon | Burdett Road | E14 7AD | 60 | |
| 62 | Stepney Greencoat | Norbitton Road | E14 7TF | 30 | |
| 63 | Stewart Headlam | Tapp Street | E1 5RE | 60 | |
| 64 | Thomas Buxton | Buxton Street | E1 5AR | 60 | |
| 65 | Virginia | Virginia Road | E2 7NQ | 30 | |
| 66 | Wellington | Wellington Way | E3 4NE | 60 | |
| 67 | William Davis | Wood Close | E2 6ET | 30 | |
| 68 | Woolmore | Woolmore Street | E14 0EW | 30 | |

These schools have places reserved for hearing impaired children or those with speech and language SEN

* Subject to statutory proposals being agreed

| No. | Secondary School | Address | Post Code | No. of Places | |
|------------|-----------------------------|-----------------------------|------------------|----------------------|--|
| 1 | Bethnal Green Tech. College | Gosset Street | E2 6NW | 180 | |
| 2 | Bishop Challoner Boys | Hardinge Street | E1 0AB | 120 | |
| 3 | Bishop Challoner Girls | Hardinge Street | E1 0AB | 150 | |
| 4 | Bow School for Boys | Paton Close, Fairfield Road | E3 2QD | 125 | |
| 5 | Central Foundation Girls | Harley Grove Campus | E3 2AR | 240 | |
| 6 | George Green's | 100 Manchester Road | E14 3DW | 210 | |
| 7 | Langdon Park | Byron Street | E14 0RZ | 180 | |
| 8 | Morpeth School | Portman Place | E2 0PX | 240 | |
| 9 | Mulberry School for Girls | Richard St, Commercial Road | E1 2JP | 210 | |
| 10 | Oaklands | Old Bethnal Green Road | E2 6PR | 120 | |
| 11 | Raine's Foundation | Approach Road | E2 9LY | 150 | |
| 12 | Sir John Cass's Foundation | Stepney Way | E1 0RH | 180 | |
| 13 | St. Paul's Way | Shelmerdine Close | E3 4AN | 240 | |
| 14 | Stepney Green | Ben Jonson Road | E1 4SD | 180 | |
| 15 | Swanlea | 31 Brady Street | E1 5DJ | 210 | |